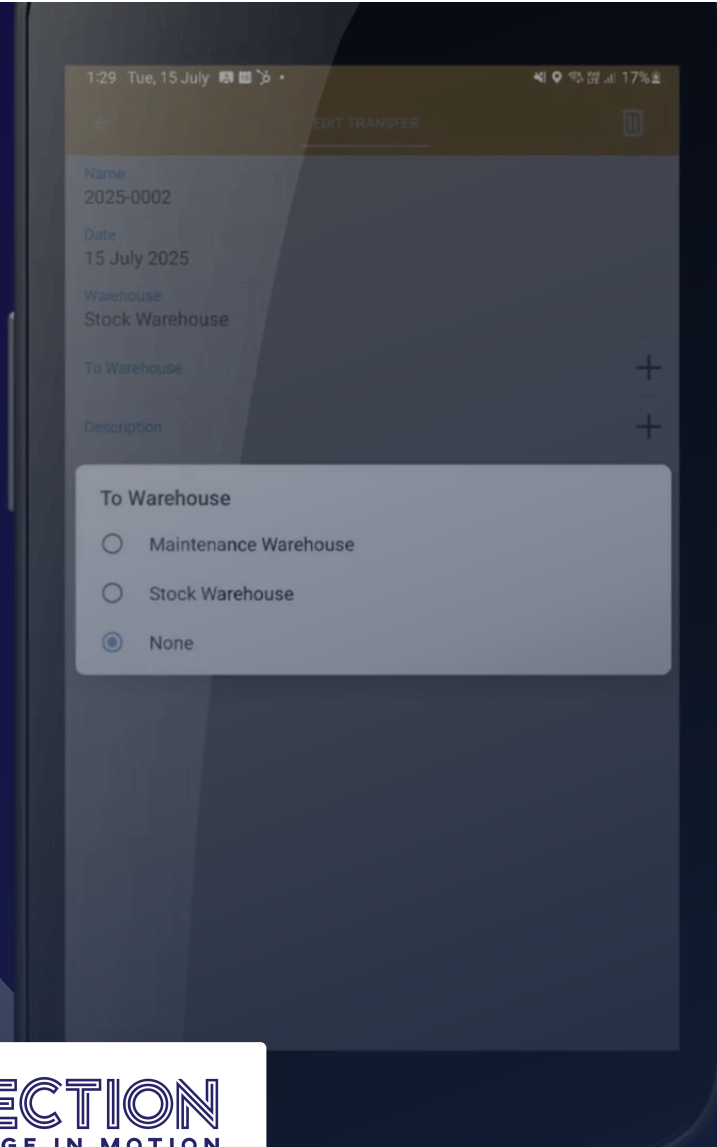




KYNECTION
KNOWLEDGE IN MOTION

FEATURE GUIDE

KYNECTION · INVENTORY · PART 4 OF INVENTORY MOBILE

Transfer Stock Between *Warehouses*

Moving stock between locations from the phone. Editing a draft transfer, setting the origin and destination warehouses, adding the items, and confirming quantities into their new location.

3 CHAPTERS

55 SEC

INVENTORY

MOBILE USERS · STORES & DRIVERS

FEATURE GUIDE · 55 SEC

What this feature covers

Three stages, five steps: the transfers dashboard, setting the warehouses, then adding and confirming the items.

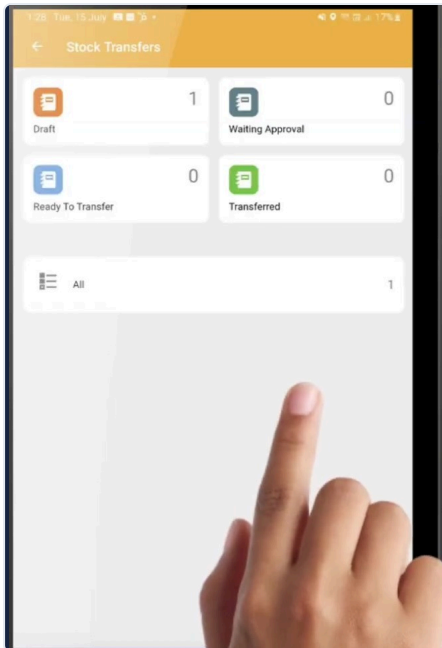
CH 01	Open the transfers Transfers group by their stage, the same as the other mobile dashboards.	00:00–00:22
CH 02	Set the warehouses Where the stock is coming from, and where it is going.	00:22–00:33
CH 03	Add and confirm the items Pick the items, set the quantity, and land them in the right place.	00:33–00:55

- **Both ends move together.** A confirmed transfer adjusts the origin and the destination in one action, so neither location drifts.
- **Quantity available is shown.** The line displays what is on hand at the origin before you set how much to move.
- **The new location is scannable.** Scanning the destination bay is quicker and safer than typing it.

READ AS Screens are captured from the walkthrough video at the timestamp shown on each step. Product names, counts and dates are demonstration data.

Open the transfers

Transfers group by their stage, the same as the other mobile dashboards.

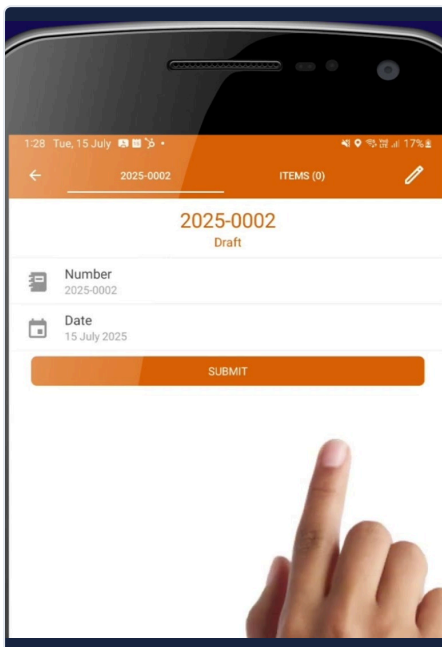


STEP 1 • 00:02 IN THE VIDEO

Read the dashboard

Transfers group as draft, waiting approval, ready to transfer and transferred, with the full list beneath.

CHAPTER 01 • STEP 1 OF 2



STEP 2 • 00:16 IN THE VIDEO

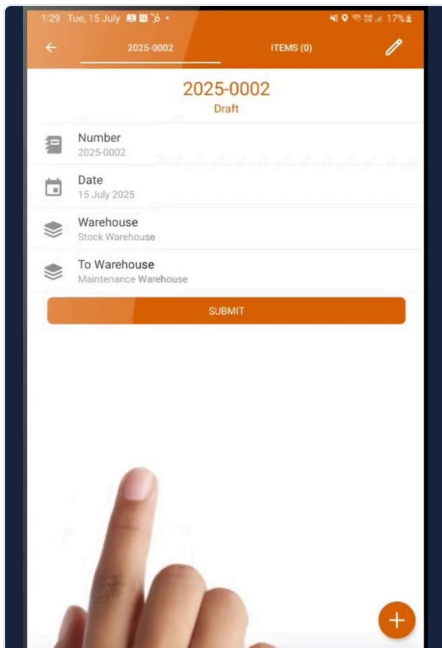
Open a draft

A draft transfer carries its number and date, ready to be completed and submitted.

CHAPTER 01 • STEP 2 OF 2

Set the warehouses

Where the stock is coming from, and where it is going.



STEP 1 • 00:29 IN THE VIDEO

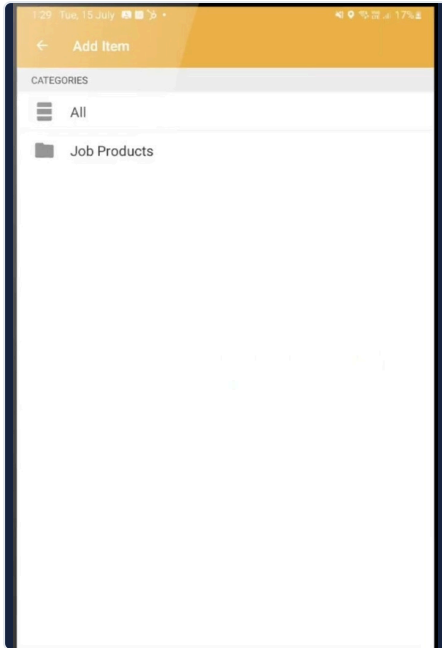
Choose origin and destination

The transfer takes the warehouse it is coming from and the **To Warehouse** it is going to, here moving into the maintenance warehouse.

CHAPTER 02 • STEP 1 OF 1

Add and confirm the items

Pick the items, set the quantity, and land them in the right place.

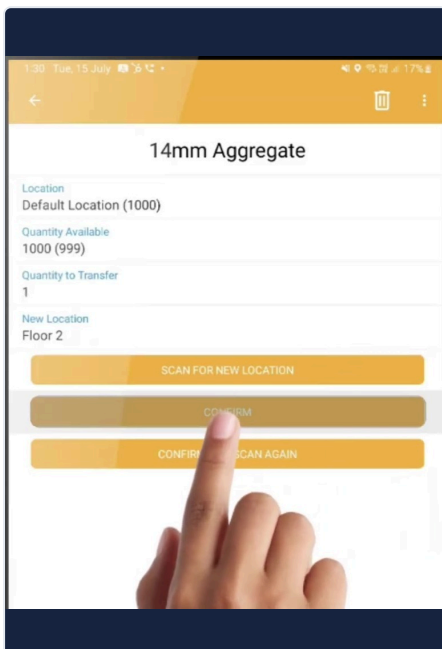


STEP 1 • 00:38 IN THE VIDEO

Add the items

Items are added from the catalogue, either from all products or from a category such as job products.

CHAPTER 03 • STEP 1 OF 2



STEP 2 • 00:54 IN THE VIDEO

Confirm quantity and location

The line shows the item's current location and quantity available, then takes the quantity to transfer and the new location. **Scan For New Location** reads the destination bay rather than typing it.

CHAPTER 03 • STEP 2 OF 2

NEXT

Where to go next

This guide covers one part of the inventory module. The rest of the series covers it end to end.

NEXT UP - Inventory Mobile 05

Create and manage packing slips

BACK TO Inventory Mobile 03

Run mobile stocktakes and scan barcodes

THE REST OF THE INVENTORY MODULE

Ask your Kynecton account manager for the web guides in this series

MORE IN THIS MODULE

Inventory Mobile 01	Manage your inventory from your phone (module overview)
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Inventory Mobile 02	Check warehouse stock on your phone
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Inventory Mobile 03	Run mobile stocktakes and scan barcodes
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Inventory Mobile 05	Create and manage packing slips
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